

Tuesday, September 12th, 2017

Event Committee Meeting Minutes

6:30 pm – 8:20 pm

Present: Joe P, Mackey, Eve, Dawn, Emily, Kara, Sheila
Phone in: Lisa Davis and Julia Kelly.

New Business:

- ***** Meetings will now officially be the 2nd Wednesday of the month again**
- **Next meeting will be October 11th at 6:30 pm at Trickster. Wednesday!!**

Meeting Topics:

1) Building Teams for Sections:

- a) Everyone was asked what did/did not work last year in relation to their teams, and we identified that we need more help managing sections like media, volunteers, and lighting. A need for stronger organization of materials going to the event from the gallery was suggested.
- b) Dawn suggested getting a professional again to set up the stage/sound systems for ease of use. A need for someone to specifically manage the lighting in the tents was expressed.
- c) Kara volunteered as photography lead to work with Emily as part of the video/media team.
- d) An editable timesheet was suggested for future volunteers to fill their own names in specific slots with specific duties so they know where they should be at all times and can see where more help is needed.
- e) The gallery's new software will be tested for possible registration/volunteer sign up/other uses.
- f) Jody's Daughter Letto submitted a letter of recommendations which was handed out.
- g) Each committee WILL have a team leader and team assigned with details provided to the goals of each team. No one person to handle a committee..

2) Flier/Save the Date:

- a) Date of the 4th annual gathering confirmed for July 19th-22nd 2018.
- b) Save the Date flier was assessed as a first draft; suggested changes are a larger date, complete national gathering name to avoid confusion.

3) Meal Discussion:

- a) Possibility of using a caterer was brought up, especially for breakfast on Saturday and Sunday with PepsiCo Valor and Rise providing the raw materials and juices.
- b) Other ideas brought up were: helpers cooking parts of the meals at home and bringing them, John's food booth again, maybe a pasta dinner on Friday. This discussion was tabled for now.

4) Schedule Changes:

We will work with the team of Stephanie Birdwell, Dan King and Juanita Mullen for the workshop/panel section of Saturday morning. After Grand entry estimated 10:30 to 2 pm for this time slot.

Then have music, two bands, special announcements and early dinner... we will have a powwow style for Saturday late afternoon into the evening.. estimated 4 pm to 10 pm with more drums and inviting all dancers to dance with and for our veterans!

- a) Possibility of the traveling Vietnam wall at the event starting that Thursday was brought up and approved of. Friday schedule would remain largely the same.
- b) Suggested Saturday schedule: Grand Entry, roll call of veterans, food to begin the panel workshops. Then powwow style in the evening as well as dinner. Maybe incorporating live art somehow again this year with Steve Paul Judd.
- c) Sunday: health walk time is up for debate due to transportation needs, breakfast, Grand Entry, panels, closing, then reconvene at Trickster.

5) Photo Slideshow:

- a) Committee members were asked to look over the released National Gathering photos in their spare time and email the names of any selections for the upcoming approx 5 minute slideshow with music.

6) Powwow in October 2018 in Schaumburg!! Continue network resources and Art Fair!

- a) The possibility of Trickster organizing a powwow in Schaumburg in October 2018 was brought up and approved of by the committee.

Next Meeting is October 11TH at 6:30pm.

The meetings will be the second Wednesday of each month.